



RISEDALE
A family of learners



OUR VISION & VALUES:

Our aspiration is that every pupil and staff member is supported to be the **BEST** version of themselves.

Members of our Risedale family will feel a strong sense of belonging and accomplishment as a direct result of attending our school. They will accumulate knowledge, cultural capital and social skills, such as empathy and kindness, enabling them to thrive in society and enjoy healthy **RELATIONSHIPS**. All our pupils will make good progress from their starting points.

At whatever stage of their education Risedale pupils leave us, they will be well-equipped to take the next steps on their journey to becoming a **RESPONSIBLE**, **RESPECTFUL** and **RESILIENT** citizen who can embrace change and learn from mistakes.

Risedale School

Full Governing Body Meeting Minutes

Tuesday 16 June 2026 at 5pm at the school

The three key functions of governance:

- Overseeing the financial performance of the school and making sure its money is well spent.
- Holding the head teacher to account for the educational performance of the school and its pupils.
- Ensuring clarity of vision, ethos and strategic direction.

In Attendance

Governors Present	
Beki Bulmer (BB)	Local Authority Governor, Chair
Lucy Greenwood (LG)	Headteacher
Kate Morgan (KM)	Co-Opted Governor
Pamela McMahon (PM)	Parent Governor
John Glahome (JG)	Co-Opted Governor
Lara Vinsen (LV)	Co-Opted Governor
Dean Higham (DH)	Staff Governor
In attendance	
Jon Norden (JN)	Principal Education Officer (NYC)
Chris Walker (CW)	Senior Governance Officer and Clerk (NYC)

<u>No.</u>	<u>Item</u>
<u>PART 'A:' – Procedural</u>	
1.	Welcome and Introductions BB welcomed everyone to the meeting.
2	Apologies for absence and to determine whether any absences should be consented to:

	Apologies had been received from Charlie Anderson and Justine Collie in advance of the meeting and were consented to. Ray Nyambira did not attend the meeting.
3.	To remind Governors of the need to declare interests, pecuniary or non-pecuniary. There were no declarations of interest or hospitality at this meeting.
4.	To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection. To be considered as the meeting progressed.
5.	Notification of urgent other business previously notified to the Chair. To consider the arrangements for a preventative governing body disciplinary committee (GBDC)
6.	To approve the minutes and confidential minutes from the meetings on 20th May and 4th June. The minutes were approved as a true and accurate record to be signed by the Chair. A review of the actions was undertaken and updated as follows: • Mandatory training had been completed by all governors bar 2. Both governors would complete the outstanding elements as soon as possible. • The future discussion on meeting structure was deferred to the next meeting. All other actions had been completed.
7.	Headteacher Report LG provided a verbal report. Key points raised included: • Admissions for Y7 in September was currently 75. Staffing • One of the IT Technicians would be leaving at the end of the current week; the post would not be filled. Work was ongoing to consider how best to mitigate risk if the remaining technician was to be absent for any reason. • The workload of the remaining technician had been reviewed and the decision had already been taken for students in Ys 8 & 9 to no longer use Chromebooks – which would reduce workload. • One of the Design Technology Technicians was retiring. The post would not be filled. • Interviews for the Senior Safeguarding Lead were taking place in the current week. This would be a non-teaching role and would also be a member of the Senior Leadership Team (SLT). • Shortlisting for the Pupil Support Manager had taken place on 16 June. • The Safeguarding Support Officer, who had been supporting attendance, had resigned with effect from 31 August. Further recruitment would be required for this post. Y11 Action Plan • All the actions detailed in the Plan had been implemented. • Anecdotal feedback from the students had been positive – to the support that had been provided. • The impact would be reviewed once the exam results were known. Y10 Action Plan • The Plan had now started. • A key focus was to build up student confidence and resilience. • Any lessons learned from the evaluation of the Y11 plan would be fed into the Y10 Plan. • Y10 would be set work to complete over the summer holidays. Governor question Q: How will you evaluate the impact of the Y11 Plan, and the various interventions put in place? How will you assess whether resources have been spent effectively? A: We will do this once we have the results. We have not put extra resources in – just resourced those elements that we would consider normal.

	In discussion, governors agreed that it would be helpful to seek staff feedback on the impact of the Y11 Action Plan. Action: LG to seek staff feedback. Rapid Response Plan The Plan had been updated and shared in advance of the meeting. Justine Collie had undertaken a recent link governor visit to review progress and shared her report in advance of the meeting also.
8.	English Review Further to the discussion at the last meeting, the English Lead had prepared a report, which had been shared in advance of the meeting. The report set out actions to address the challenges identified in the recent review undertaken by Carl Sugden. Governor questions Q: Will this plan be linked with the work in literacy? A: There is a link but this plan is focused specifically on the English Curriculum. Q: Are students arriving as 'poor readers' from the primary school feeders? A: There are some gaps in reading for some of the students who join us. It is our job to make sure all students can read when they are at Risedale. We have identified a need to increase the number of reading interventions and have plans to look at this. Q: What is the timescale for this plan? A: It goes into next year and includes the roll-out dates. Governors agreed that it would be helpful if the plan included: • Clearer deadlines and milestones • Clarity in terms of how things were being done • Greater detail in terms of numbers and measurable outcomes. • Clarity on how impact and effectiveness would be assessed. Q: What is the arrangement with Arete Trust? A: Initially 1 day per month but with the possibility of increasing if needed in discussion with the CEO. Q: Will SLT support be provided to deliver this plan? A: Yes – Gabi, who has oversight for the whole curriculum. LG was concerned that a lot of staff time was being focused on writing plans when the key driver for rapid improvement was implementation and action. A confidential discussion took place at this point and has been recorded in a separate confidential minute.
9.	Chair's Update BB reported that the resignation of Nick Horn, as the previous Chair, had been unexpected. Governors wanted to note their thanks to Nick for his dedication and hard work in support of the school, the governing body and to LG. LG had arranged to buy a leaving gift on behalf of the governors, using their contributions. Governors thanked LG for arranging this on their behalf. BB thanked the governors for rallying together following Nick Horn's resignation to ensure that momentum was sustained.
10.	Finance The latest budget monitoring reports had been shared in advance. LG reported that the reports had been drafted by the new Finance Manager. JG reported that he

	had met with the new Finance Manager in advance of the meeting. A key positive from the budget had been around £100k savings in payroll costs. LG reported the spend on supply cover had been higher than planned this year due to unforeseen issues. A full analysis was being undertaken to identify any trends to inform future planning. Q: Could we use team teaching to help address supply cover? A: Yes – this is something we do already and will continue to do so. Action: JG to clarify what the £2k in the budget aligned to absence insurance covered.
11.	Policies Governors approved the following policies: • Governors and Volunteers Privacy Notice • Uniform Policy LG reported that the SLT had discussed the Uniform Policy and agreed that no further changes were needed – this included the need to wear black trainers. School leaders were mindful of both cost and comfort in reaching this decision. Ensuring consistent enforcement from staff was key – which was a key focus with all staff currently.
12.	External Reports The report from Tudor Griffiths and the two most recent reports from the SEA had been shared in advance of the meeting. LG reported that she had asked Tudor to focus on both inclusion and on providing coaching and feedback to staff. A further session had been arranged for 18th June. Q: Did he give any indication as to what progress would look like? A: No Q: Do you know when we are likely to get the Ofsted Inspection? A: Probably the autumn or spring terms but it could still be this summer. SEF LG reported that the SEF was being updated and would be shared at the next meeting. School Improvement Plan LG had agreed to discuss with Louise Wilson, Head of Education Standards, at a meeting on 17th June. JN informed governors that there would some changes to the Ofsted Inspection Framework from September. This would include comparing school data to 50 other schools with a similar context. The current system appeared to penalize those schools with high numbers of students receiving Free School Meals.
13.	Governor Governor Action Plan Governors agreed to set up a working group to review the Governor Action Plan- which required an update to take into the account the advice set out in the most recent letter from the LA. Working group membership was agreed as: BB, PMc, JC, JG LG would discuss the GAP in more detail with Louise Wilson at the meeting on 17th June. Louise Wilson would also attend the meeting on 7th July. Link Governor Reports JC had shared her report on the Rapid Response Plan. PMc shared her report on Evaluative Practice. Governors thanked JC and PMc for their detailed reports.

	JG to arrange a Health and Safety visit. LG reported that she was having difficulty securing effective training for staff on Bromcom. Bromcom themselves were charging £1k per day which was not cost effective. No other trainers were currently available. If no training could be secure the school would have to explore the purchase of alternative systems. The half-termly NYC Governor Newsletter had been circulated in advance of the meeting. LG asked governors to review the available training and book on any courses they felt they needed to help support them in their roles. Vacancies Current vacancies were identified as : Co-Opted – with immediate effect Parent Governor - to follow the resignation of AH Co-opted – KM – but content to continue in the autumn term. A new safeguarding link governor would need to be appointed in the autumn term.
14.	Safeguarding/ Health and Safety LG reported her concern that issues that were taking place in the wider community were now having an impact in school. These issues related to the treatment of Afghan students and staff. There was a perception amongst some parents that the school was favouring the Afghan students and were using social media to share these views. LG detailed the significant amount of work that the school had undertaken to support its culture of inclusion. Despite its efforts, incidents were still taking place often involving fights between students. Governor questions Q: Is there anything we can do to educate the parents? A: We have done a lot on this already and sent out lots of communications via letters etc We are particularly concerned at whether this issue will cause reputational damage to the school. Q: Are these incidents in one year group or in different ones? A: Concentrated in a few year groups. Q: Is it just related to the Afghani community? A: Predominantly yes. Q: What can we do to help you? A: I just wanted to make you aware of these issues, of how complex it is to address them and to show you that we are doing all we can. LG reported that similar incidents were taking place at the other local schools.
15.	Any urgent business LG asked governors to support a strategy to help address poor behaviours with the aim of preventing future permanent exclusions. A series of panels would be arranged to give these students the experience of what would happen should their behaviour continue as it was. The aim was to set up 4 preventative panel hearings before the end of term. The panel membership was agreed as : PMc, BB, JG. Dates to be confirmed.
16.	Date of Next Meeting 7th July at 5pm at the school.

The Chair closed the meeting at 6.45pm.

Dates of 2025-26 Full Governing Board Meetings

Wednesday 1 October 5pm at the school

Tuesday 4 November 6pm via Teams

Wednesday 17 December 5pm at the school

Tuesday 3 February 6pm via Teams

Tuesday 10 March 5pm at the school

Tuesday 21 April 6pm via Teams

Wednesday 20 May 5pm at the school

Tuesday 16 June 5pm at the school.

Tuesday 7 July 5pm at the school.

Chair:

Date:

Action Log 2025-26

Item	Actions	Lead
	Actions from 17th June Meeting	
2	Academisation to be added to autumn term agenda	Clerk
2	Premises update in autumn term	Clerk
	Actions from 25th June meeting	
5	To consider whether to write to local MP re premises funding deferred to autumn term.	NH
	Actions from 10th July meeting	
13	BB to keep a record of governor attendance at future events. (ongoing)	BB
13	Governors agreed to evaluate the Governor Action Plan at the first meeting in the autumn term.	All
13	NH to complete the report in the agreed format and to share in advance of the next meeting.	NH
5	AH/JG/SBM + Bursar meeting deferred to the autumn term – to also review SFVS	AH/JG/SBM
6	Add a section on the link monitoring visit report template to ask governors to review any relevant priorities in the School Development Plan.	LG
8	LG to undertake pupil questionnaire in September. PM to undertake a further pupil voice on the equality issues on her next visit.	LG PM
9	NH reported that there had been no further progress with regards to the SRMA Review. NH to pick up in September. AH/JG/SBM to meet with bursar and review SFVS	NH AH/JG/SBM
11	LG to clarify which policy contained data retention deadlines.	LG
	Actions from 1 October Meeting	
6	Add feedback from the staff health and well-being survey to November meeting agenda. All governors to let BB know when they undertake a school visit to enable BB to maintain the record of visits. (ongoing)	Clerk All
7	LV and RN to complete the statutory forms at the next availability opportunity.	LV/RN
13	Safeguarding Plan for 2025-26 to be shared at the next meeting. All governors were reminded to ensure that they completed all mandatory safeguarding training as soon as possible.	LG ALL
16	Review Charging and Remissions Policy at next meeting	LG
18	DH to email governors detailing any outstanding safeguarding training.	DH
	Actions from 4 November meeting	
6	Review the results from the Student Survey at December meeting.	Clerk/LG
6	Update on Staff Survey to be discussed at December meeting.	Clerk/LG
11	Update on Governor Action Plan to be discussed at December meeting.	Clerk/NH
	Actions from 14 January meeting	
6	NH to arrange link visit on Quality of Education	NH
6	LG/NH/JN to consider leadership capacity challenges	NH/LG/NH

	Actions from 3 February Meeting	
6	Any outstanding Prevent training to be completed asap.	All
11	To consider the publication of FGB diversity data at next meeting	All
13	Add section on Staff well-being to monitoring template	LG
13	Governor training and Action Plan deferred to next meeting	Clerk
	Actions from 10 March Meeting	
3	LG to share Health and Safety Inspection Report at next meeting	LG
3	To arrange a site walk at next face to face meeting	NH
	Actions from 21 April Meeting	
1	Extra meeting on 23 April to consider Governor Action Plan/ Rapid Response Plan	ALL
4	Remind governors to complete outstanding mandatory training asap – send email after meeting.	DH
8	To share staff presentation after meeting	NH
10	Consider Uniform Policy at a future meeting.	Clerk
11	Invite Gabi Ireland to present at the next meeting. (Inclusion/ Marking and Feedback Policy)	LG
12	Future discussion on vacancies/ succession planning/ meeting structure to be arranged.	Clerk
12	DH to arrange for JC to have access to the National College	DH
12	CW to circulate the Diversity Questionnaire	CW
	Actions from 20th May	
	No Actions	
	Actions from 16th June Meeting	
7	LG to obtain staff feedback on impact of Y11 Action Plan	
10	JG to check what the £2k aligned to Absence Insurance related to.	